

**SURYADATTA COLLEGE OF HOSPITALITY MANAGEMENT & TRAVEL  
TOURISM, PUNE (SCHMTT)**

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**Minutes of the IQAC Meeting**

The minutes of IQAC Meeting held on 20<sup>th</sup> November 2017 at 3.00 pm in the office of the Principal. The following members were present: The agenda for the meeting was preparation for accreditation by NAAC

Dr. Anthony D'Souza, Principal  
Dr. Kimaya Gandhi, Director SEF, Representative of Management  
Prof. Prasad Khulge, Asst Professor  
Prof. Samira Naik, Asst. Professor  
Prof. Preeti Kumtha, Asst. Professor  
Prof. Nitin Shinde, Asst. Professor  
Prof. Nivedita Kanitkar, Asst. Professor  
Prof. Premraj Suryawanshi, Asst Professor  
Prof. Chetan Mungantiwar, Asst Professor  
Ms. Nutan Gawli, Registrar  
Mr. Ravi Chaudhary, PVST (Pune Vaibhav Sanskruti Trust)  
Dr. Vinod Shah, Janaseva Foundation Trust  
Mr. Dhiraj Kulkarni, SOS Children's Village  
Mr. Aroop Chatterji, Food & Bev Manager, Hotel Four-Points Sheraton  
Mr. Lalit Mokashi, Ex-student  
Ms. Sanika Kotastane, Ex-student  
Prof. Ulhas Chaudhari, Asso. Professor, Co-ordinator

Since Prof. Atul Deshpande and Prof. Prajakta Parasnis left, they were replaced by Prof. Prasad Khulge and Prof. Chetan Mungantiwar

1. The Seven Criteria of NAAC which were allotted to the Teaching Faculty as follows were discussed.

a	Curriculum Aspects	Prof. Nivedita Kanitkar
b	Teaching, Learning & Evaluation	Prof. Preeti Kumtha
c	Research Consultancy & Extension	Prof. Prasad Khulge
d	Infrastructure & Learning Resources	Prof. Premraj Suryawanshi
e	Student support and progression	Prof. Nitin Shinde
f	Governance, Leadership and Management	Prof. Chetan Mungantiwar
g	Innovation & Best Practices	Prof. Samira Naik

Prof. Ulhas Chaudhari gave a brief description of the work done by the above staff.

2. The Teaching staff gave the following suggestions for improvement:
  - a) There was need for infrastructure up gradation.
  - b) The Library required more books to be added and also e-journals to be subscribed
  - c) The Laboratories required addition of equipments.
  - d) There is a need to display instructions for security and safety.
  - e) The guest room should appear like a guest room from a luxury hotel.
  - f) The teaching staff must go for higher education and research activity.
  - g) The teaching staff must publish two articles in the journals.
  - h) The teaching staff must improve on teaching practices with innovative and creative ideas.
  - i) All activities must be back by a income and expenditure statements
  - j) Feed backs from students, parents, alumni and employers on the course which is conducted to be taken.
  
3. Since the college is in existence for the last thirteen years it was recommended to go for NAAC certification.

Since there was no other point, the meeting concluded at 4.15 pm.